



Job Advert //

URBANIST

Grade: Graduate / Consultant Level

We are looking to recruit a Town Planner to join our team of urban designers, planners, architects and sustainable urbanists. As a design led practice we are looking for an individual with a keen interest in design led development along with a sound understanding of regeneration and planning. The role will involve working on a wide variety of projects ranging in scale from regional visions and strategies to individual sites. Good report writing, research and analytical skills will be essential along with a willingness to actively participate in hands on community workshops.

The individual will have a wider interest in, and be able to demonstrate a commitment to, urban design, sustainability and community engagement in their work and studies.

REQUIREMENTS//

Academic qualifications: Post-grad Qualification in Town Planning (MTCP, MPLAN or equivalent)

Professional Experience: Graduate or up to 1-2 years Professional Experience within the Built Environment

Key Skills

- Excellent report writing skills
- Strong research and analytical skills
- An up to date knowledge of planning legislation
- Ability to demonstrate good visual communication skills
- Self-motivated individual capable of working independently
- Excellent verbal and interpersonal communication skills
- Strong interest in working with communities
- Excellent time management skills
- Willingness to contribute to the broader work of the co-operative

Desirable Skills

- Workshop facilitation experience
- Experience of working with GIS
- Experience of working with indesign, illustrator and photoshop

JOB INFO//

Location: The position will be based at our office located in the Northern Quarter, Manchester.

Salary: Consultant Level (£18,000 - £22,000) Salary dependant on experience

Equal Opportunities: URBED are an equal opportunities employer. For more info on URBED please visit our website where a copy of all our policies can be downloaded.

If you are interested in applying for the post please email a copy of your CV to Lavinia Leader at info@urbed.coop Please include the following reference at the start of the email subject: JOB/PLANNER//{email title}. All emails should be no larger than 7mb. Alternatively please post your application to:

Lavinia Leader
URBED
5th Floor
10 Little Lever Street
Manchester
M1 1HR

Closing Date for Application: The closing date for applications is 5.00pm on Friday 17.08.2012.

Interviews will be held on the week commencing 27.08.12.

JOB DESCRIPTION ///

Position	Consultant
Report to	Senior Consultant / Director
Qualifications and Experience	Masters Degree in Planning or Regeneration
Key Role	Provide support on town planning, urbanism, environment and design related multi-disciplinary projects
Project Management	Project manage small projects with supervision
Business Development	Provide assistance in the production of high quality material for bid documents
Capabilities	Attend, with supervision, key project meetings and community events and minor meetings without supervision. Prepare written and graphic material for reports with supervision Undertake research and analysis Take and distribute accurate project meeting minutes Liaise with co-consultants on project outputs, coordinating meetings and stakeholder events Reasonable knowledge of relevant legislation, policies and best practice Prepare high quality analysis and conceptual plans under supervision
Personal Skills	Good written, verbal and graphic communication skills Strong analytical and evaluation skills Ability to work on own initiative Ability to prioritise workload, meet deadlines and record time spent on projects Demonstrates accuracy and attention to detail Demonstrates a clear commitment to collaborative team working, exchanging information and ideas and providing support to colleagues